

**THE RURAL MUNICIPALITY OF WHITEMOUTH**

**BY-LAW NO. 685/18**

**BEING A BY-LAW OF THE RURAL MUNICIPALITY OF WHITEMOUTH TO REGULATE CAMPAIGN EXPENSES AND CONTRIBUTIONS WITHIN THE R.M. OF WHITEMOUTH.**

**WHEREAS** under section 93.2 of the Municipal Act a municipality must pass a by-law prescribing certain matters concerning campaign expenses and contributions in connection with municipal elections;

**NOW THEREFORE** the Council of the Rural Municipality of Whitemouth enacts as a by-law the following:

**INTERPRETATION**

- 1.1 Terms in this by-law have the meanings ascribed to them in The Municipal Act.
- 1.2 References to sections in this by-law are to provision in The Municipal Act.

**REGISTRATION OF PROSPECTIVE CANDIDATES**

- 2.1 An individual applying to be a registered candidate under section 93.3 must complete the registration form provided by the Senior Election Official.

**CAMPAIGN EXPENSE LIMIT**

- 3.1 The limit to campaign expenses that may be incurred by registered candidates shall be
  - (a) for head of council, \$1,500.00 (One thousand, five hundred); and
  - (b) for councillor, \$1,500.00 (One thousand, five hundred).

**PORTIONING OF INCOME FROM FUND-RAISING EVENT**

- 4.1 In this section, "fund-raising event" means events or activities held for the purpose of raising funds for the registered candidate by whom or on whose behalf the event is held.
- 4.2 A fund-raising event held by or on behalf of a registered candidate shall be held only during the campaign period.
- 4.3 The total revenue received and the total costs incurred for a fund-raising event shall be recorded and included in Part B of the registered candidate's election finance statement.
- 4.4 The net income made at a fund-raising event shall be considered a contribution and expenses incurred in holding a fund-raising event shall be excluded from the campaign expense limitation. Net income is calculated by deducting fund-raising costs from fund-raising revenue.
- 4.5 Notwithstanding 4.4, a monetary contribution that is more than \$10.00 from an individual into a general collection at a fund-raising event must be considered a contribution as per section 93.6(3) of The Municipal Act, be recorded and reported in accordance with 93.12(1), and be excluded from the fund-raising event revenue.

**ELECTION FINANCE STATEMENTS**

- 5.1 The election finance statement shall be in the form set out in Schedule A to this by-law. Registered candidates must keep records of contributions received, campaign expenses incurred and loans obtained in a manner that facilitates the filing and reconciliation of the election finance statement.
- 5.2 Registered candidates must retain for not less than two years after the election, as per section 93.11(e), copies of receipts, bank statements, cheques and any other documents on which the election finance statement is based.
- 5.3 In any general election or by-election the election finance statement under section 93.12(1) must be filed with the Chief Administrative Officer no later than 90 days after the Election Day.
- 5.4 A request by the Chief Administrative Officer to file a further election finance statement under section 93.12(2) must be made within 30 days of the filing of the election finance statement.

- 5.5 The date by which a further election finance statement requested by the Chief Administrative Officer under section 93.12(2) must be filed is 30 days after the request is received.
- 5.6 After a registered candidate files his or her election finance statement with the Chief Administrative Officer the statement shall be open to inspection by any person during regular office hours, and a copy shall be provided on payment of the municipality's current photocopy fee.
- 5.7 The Rural Municipality of Whitemouth By-Law No. 535/10 is hereby rescinded.

**DONE AND PASSED** as a by-law of The Rural Municipality of Whitemouth in the Province of Manitoba, this      day of                      , A.D., 2018.

  
Reeve

  
Chief Administrative Officer

Read a first time this 24<sup>th</sup> day of November , A.D. 2018  
Read a second time this 24<sup>th</sup> day of November , A.D. 2018  
Read a third time this 5<sup>th</sup> day of December , A.D. 2018

**SCHEDULE "A"**

**THE RURAL MUNICIPALITY OF WHITEMOUTH**

**CANDIDATE ELECTION FINANCE STATEMENT**

**To be filed with the Chief Administrative Officer by January 22, 2019**

<b>Name of office (Reeve or councillor)</b>		
<b>Name of candidate</b>		
<b>Permanent mailing address</b>		
		<b>Postal Code</b>
<b>Phone</b>	<b>Phone (alternate)</b>	<b>Fax Number</b>
<b>E-mail address</b>		

SCHEDULE A – Page 2

**CONTRIBUTIONS IN CAMPAIGN PERIOD**

Contributions \$250.00 or less	\$ _____	
Add: Contributions more than \$250 from single contributor	\$ _____	(from Part A)
Add: Contributions from fund-raising events	\$ _____	(from Part B)
Add: Other (Please specify)	\$ _____	
<b>TOTAL CONTRIBUTIONS</b>		\$ _____

Anonymous Contributions turned over to SEO \$ \_\_\_\_\_

**EXPENSES IN CAMPAIGN PERIOD**

Advertising – media, posters, pamphlets, signs	\$ _____	
Office – furniture, equipment, insurance, rent, telephone	\$ _____	
Office supplies – stationary, postage	\$ _____	
Candidate’s personal expenses	\$ _____	
Meetings, social functions, rallies	\$ _____	
Travel	\$ _____	
Other (please specify): _____	\$ _____	
_____	\$ _____	
<b>TOTAL EXPENSES</b>		\$ _____

**SURPLUS/ (DEFICIT)** \$ \_\_\_\_\_  
**(TOTAL CONTRIBUTIONS LESS EXPENSES)**

**PART A**

**CONTRIBUTIONS (INCLUDING GOODS OR SERVICES)  
FROM A SINGLE CONTRIBUTOR VALUED MORE THAN \$250.00**

(Complete only if the total value of contributions, monetary and non-monetary, from any single contributor was more than \$250 during the campaign period).

Name	Address	Goods or Services	Amount/Value of Goods or Services \$
PART A – TOTAL CONTRIBUTIONS			\$

**SCHEDULE A – Page 4**

**PART B**  
**FUND-RAISING EVENT STATEMENT**  
(Attach a separate statement for each event held)

Event#: \_\_\_\_\_

Date: \_\_\_\_\_

Held at: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Revenue  
(Please specify e.g. ticket sales, merchandise, etc.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Exclude individual monetary contributions into a general collection of more than \$10.00.  
These contributions are to be reported as individual contributions.)

TOTAL REVENUE \$ \_\_\_\_\_

Costs  
(Please Specify e.g. hall rental, advertising, supplies etc.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL COSTS \$ \_\_\_\_\_

PART B – TOTAL  
CONTRIBUTIONS \$ \_\_\_\_\_  
(TOTAL REVENUE LESS  
TOTAL COSTS)

**LOAN DETAILS**

Name of financial institution:	_____
Address:	_____ _____ _____
Amount borrowed:	\$ _____
Interest rate: _____%	Terms for repayment _____

I, \_\_\_\_\_, a candidate for election as a member of council at the 2018 general election, declare:

- (a) this campaign finance completely and accurately discloses the information required by The municipal Act; and
- (b) the requirements of The Municipal Act and the Rural Municipality of Whitemouth By-Law No. 685/18 have been met,

In relation to my election campaign in the year 2018 General Election

\_\_\_\_\_  
(Signature of Candidate)

Declared before me at the \_\_\_\_\_ in the Province of  
Manitoba this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Signature of Witness)