



POLICY FOR USE OF MUNICIPAL BUILDINGS

Overview:

Whereas various groups including Council, municipal employees, tenants of municipal buildings, and the Whitemouth Volunteer Fire Dept, among others use municipal buildings for both formal and informal purposes, it is recognized that a policy is required for what constitutes acceptable behaviour while using municipality facilities.

Policy:

1. All use of municipal buildings for non-municipal purposes is to be pre-authorized.
2. All facilities will be left in the same condition they were found. If any damages occur during use of the facility, these must be reported to the Chief Administrative Officer.
3. For after hours use, ensure that when leaving the facility all lights are off, and the building is locked and secure.
4. There will be no consumption of alcohol in the municipal shops, the municipal office building, the fire hall, and their premises.