

THE RURAL MUNICIPALITY OF WHITEMOUTH

Minutes of the regular meeting of Council held on December 2nd, 2025, at 1:00 p.m., in the Council Chambers of the Rural Municipality of Whitemouth.

Present: Reeve Amerongen, Deputy Reeve Honke, Councillors McDougald, Staerk and Stead, Chief Administrative Officer Lacey Smith and Colleen Johnson

Reeve Amerongen called the meeting to order at 1:01 p.m.

Reading and Confirming of Agenda and Minutes:

Moved by Stead and seconded by Honke

293/25 **WHEREAS** the agenda for this regular meeting has been reviewed by Council;

NOW THEREFORE BE IT RESOLVED THAT the agenda shall be adopted as amended.

For: All

Against: None

CARRIED

Moved by Honke and seconded by Stead

294/25 **WHEREAS** the minutes of their regular meeting held on November 12th, 2025, have been submitted to Council for their review;

NOW THEREFORE BE IT RESOLVED THAT these minutes be adopted as presented.

For: All

Against: None

CARRIED

Financial:

1. Payment of Accounts

Moved by McDougald and seconded by Honke

295/25 **WHEREAS** the following items have been submitted for approval of payments:

Cheque No. 25907 to 25958

Other 0202 to 0233

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$189,044.96

For: All

Against: None

CARRIED

Moved by and Stead seconded by Staerk

296/25 **WHEREAS** the following items have been submitted for approval of payments:

Other 0234 to 0237

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$6,017.65

For: All

Against: None

CARRIED

Prior to any discussion on Resolution 296/25, Reeve Amerongen and Deputy Reeve Honke requested permission to be excused from all discussions. They left and did not return to the meeting until the resolution was completed.

2. Financial Statements

297/25 **WHEREAS** the financial statements ending November 28, 2025, have been circulated to Council for their review;

NOW THEREFORE BE IT RESOLVED THAT these financial statements are adopted as circulated.

Public Works: Meeting of November 12th, 2025

Reports of Committees:

- Two Rivers Seniors

Verbal Reports of Committees:

Councillor Honke on Two Rivers Seniors and the Whitemouth Fire Department; Councillor McDougald on Waste Management; and Reeve Amerongen Waste Management and the Museum.

Public Hearings: None

Delegation: None

Communications:

1. Subdivision Proposal – Recommendations to Council from Community Planning.

Moved by Honke and seconded by Stead

298/25 **WHEREAS** a subdivision application has been submitted by John Zink Jr. on behalf of John Norman Zink – owners of all that portion of the N ½ of Section 9-13-11 EPM, being file No. 4203-25-7848, and has been received by Council;

AND WHEREAS the Community Planning Branch has determined this subdivision is consistent with the Development Plan;

NOW THEREFORE BE IT RESOLVED THAT Council does hereby approve this subdivision application on the following condition:

- 1) That a development agreement is entered into with the RM of Whitemouth. This agreement should, at minimum, address flood mitigation on the proposed lot and residual parcel (i.e, permanent structures are built above the 200-year flood protection level of 263.1 metres (863.2 feet) CGVD28 for the proposed lot and 263.38 metres (864.1 feet) CGVD28 for the residual. The agreement may also include any other public works deemed necessary by Council; and
- 2) That variance orders be obtained as necessary to ensure compliance with the Zoning By-law.

For: All

Against: None

CARRIED

2. Way to Go Consulting - Council Orientation Proposal – Second proposal received by GOVFOX Municipal Consulting – CAO to prepare a council orientation package

3. Gabrielle Gamelin – Extension request for Conditional Use C 21/2024 -

Moved by Honke and seconded by McDougald

299/25 **WHEREAS** a Conditional Use C 21/2024 was granted for Gabrielle Gamelin to allow for a gluten free bakery/retail establishment for pick up only;

AND WHEREAS the applicant, Gabrielle Gamelin has requested an extension of completion from the December 3, 2025 date;

NOW THEREFORE BE IT RESOLVED THAT an extension of six months is hereby approved.

For: All

Against: None

CARRIED

4. Building Inspector resignation – Refer to In Camera

5. Eastman SnoPals – Trail #770 Update - Completed requirements set in resolution 278/25

Unfinished Business:

1. Lagoon re: Borrowing By-Laws – Tabled – New date to be determined

2. Waterline South of Elma - Draft Joint Letter – Approves the draft prepared by the Rural Municipality of Reynolds and requested the letters be sent to Federal representatives and not Provincial.

3. Zoning By-Law – Tabled to February, 2026

4. Tax Incentive – No changes suggested to the Tax Incentive Bylaw - Council has directed administration to look into Development Agreements for the Municipality.

5. Senior Election Official for 2026 elections - Tabled

6. Municipal Emergency Coordinator – Interim position

Moved by McDougald and seconded by Honke

300/25 **WHEREAS** an interim Municipal Emergency Coordinator is required;

NOW THEREFORE BE IT RESOLVED THAT Dean Ducharme be appointed to this position effective December 1st 2025;

AND BE IT FURTHER RESOLVED THAT he remained in this position until the permanent contract position is filled.

For: All

Against: None

CARRIED

New Business:

1. Interim Budget - Provisional Estimates

Moved by Honke and seconded by Stead

301/25 **WHEREAS** in accordance with Section 163 of The Municipal Act requires that an interim operating budget be completed to have effect from January 1, 2026, until the adoption of the operating budget fiscal year is completed;

NOW THEREFORE BE IT RESOLVED THAT the following interim operating budget be adopted:

Operating Requirement –	
General Government Services	\$ 210,000.00
Protective Services	\$ 50,000.00
Transportation Services	\$ 250,000.00
Environmental Health Services	\$ 70,000.00
Public Health & Welfare Services	\$ 15,000.00
Environmental Development Services	\$ 20,000.00
Economic Development Services	\$ 20,000.00
Recreation & Cultural Services	\$ 10,000.00
Fiscal Services –	\$ 200,000.00
Capital Requirements	
Borne by Reserves	\$100,000.00

For: All

Against: None

CARRIED

2. Reserve reallocation

Moved by McDougald and seconded by Staerk

302/25 **WHEREAS** section 169 (2) of The Municipal Act allows in part that Council may authorize the expenditure for the purpose other that is set out in the budget if the expenditure does not affect the total of the amounts of estimated under subsection 164(1) (operating budget) and section 166 (capital budget);

AND WHEREAS the 2025 Budget allowed for capital purchases of \$260,000 to be borne by the Gas Tax Reserve;

NOW THEREFORE BE IT RESOLVED THAT page 13 of the 2025 budget be amended to show the following capital purchases be borne by the Reserves:

Sand Shed	\$ 30,000.00
Sidewalks	\$ 55,000.00
Lagoon	\$ 45,000.00
Road Improvements	\$ 100,000.00
PW Truck	\$ 30,000.00
Total	\$ 260,000.00

For: All

Against: None

CARRIED

3. Budgeted purchase request from the Whitemouth Fire Department

Moved by Honke and seconded by Staerk

303/25 **WHEREAS** the Whitemouth Fire Department has requested to purchase two radios from the 2025 budget;

AND WHEREAS quotes have been provided for review;

NOW THEREFORE BE IT RESOLVED THAT the fire department is hereby authorized to incur these purchases not to exceed \$7,277.12 plus applicable taxes.

In Camera:

Moved by Honke and seconded by Stead

304/25 **BE IT RESOLVED THAT** Council recess the Regular meeting and go "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item: Personnel/Legal

AND BE IT FURTHER RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

For: All Against: None **CARRIED**

Moved by Honke and seconded by Stead

305/25 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does hereby now re-open the meeting to the public.

For: All Against: None **CARRIED**

Moved by Honke and Seconded by Stead

306/25 **WHEREAS** a resignation has been received from the Building Inspector for the Rural Municipality of Whitemouth;

NOW THEREFORE BE IT RESOLVED THAT that the resignation is hereby accepted;

AND BE IT FURTHER RESOLVED THAT admin be directed to advertise for the above position.

For: All Against: None **CARRIED**

Moved by Honke and Seconded by McDougald

307/25 **WHEREAS** a 2026 wage is required for the Chief Administrator Officer Position;

NOW THEREFORE BE IT RESOLVED THAT the wage is hereby set at \$125,000.00.

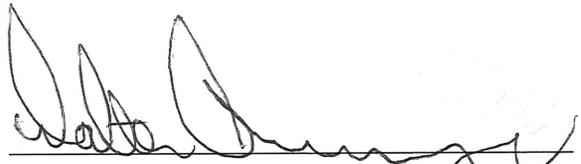
For: All Against: None **CARRIED**

Adjournment:

Moved by Staerk and seconded by Stead

308/25 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 2:35 p.m.

For: All Against: None **CARRIED**



Reeve



Chief Administrative Officer