

THE RURAL MUNICIPALITY OF WHITEMOUTH

January 13th, 2026@ 1:00 pm

Minutes of the regular meeting of Council held on January 13th, 2026, at 1:00 p.m., in the Council Chambers of the Rural Municipality of Whitemouth.

Present: Reeve Amerongen, Deputy Reeve Honke, Councillors McDougald, Staerk and Stead, Chief Administrative Officer Lacey Smith.

Reeve Amerongen called the meeting to order at 1:00 p.m.

Reading and Confirmation of Minutes:

Moved by Honke and seconded by Stead

1/26 **WHEREAS** the agenda for this regular meeting has been reviewed by Council;

NOW THEREFORE BE IT RESOLVED THAT the agenda shall be adopted as amended.

For: All

Against: None

CARRIED

Moved by McDougald and seconded by Stead

2/26 **WHEREAS** the minutes of their regular meeting held on December 16th, 2025, have been submitted to Council for their review;

NOW THEREFORE BE IT RESOLVED THAT these minutes be adopted as presented.

For: All

Against: None

CARRIED

Financial:

1 . Payment of Accounts

Moved by McDougald and seconded by Honke

3/26 **WHEREAS** the following items have been submitted for approval of payments:

Cheque No. 26001 to 26039

Other 0276 to 0295

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$428,202.08

For: All

Against: None

CARRIED

Moved by Stead and seconded by Staerk

4/26 **WHEREAS** the following items have been submitted for approval of payments:

Other 0296 to 0297

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$3,008.82

For: All

Against: None

CARRIED

Prior to any discussion on Resolution 4/26, Reeve Amerongen and Deputy Reeve Honke requested permission to be excused from all discussions. They left and did not return to the meeting until the resolution was completed.

Moved by Honke and seconded by Staerk

5/26 **WHEREAS** the following items have been submitted for approval of payments:

Other 0298 to 0312

NOW THEREFORE BE IT RESOLVED THAT payments be approved for an amount not to exceed \$4,724.88

For: All

Against: None

CARRIED

Prior to any discussion on Resolution 5/26, Councillor Stead requested permission to be excused from all discussions. He left and did not return to the meeting until the resolution was completed.

Department Reports:

1 . Public Works: Meeting of December 16th, 2025

2 . Utility: December Report

- 3 . Bylaw: None
- 4 . Building: None

Reports of Committees:

- 1 . Eastman Regional Municipal Committee - Noted
- 2 . CNL Decommissioning - Noted
- 3 . Whitemouth Reynolds North Whiteshell Waste Management - Noted
- 4 . North Eastman Community Health Committee - Noted
- 5 . Fire Management - Noted
- 6 . Two Rivers Service to Seniors - Noted

Verbal Reports of Committees:

Reeve Amerongen: Whitemouth Reynolds North Whiteshell Waste Management Committee
Deputy Reeve Honke: Fire Management
Councillor McDougald: Whitemouth Reynolds North Whiteshell Waste Management Committee
Councillor Staerk: None
Councillor Stead: None

Public Hearings:

None

Delegation:

None

Communications:

- 1 . AlertMB Invitation to Join Program - Admin directed to gather more information.
- 2 . Manitoba Wildlife Federation Annual Report 2025 - Noted
- 3 . PUB - Manitoba Hydro Notice of Decision - Noted
- 4 . Thompson Dorfman Sweatman re: Workplace Law 360 - Navigating the Changing Landscape seminar

Moved by Honke and seconded by McDougald

6/26 **WHEREAS** a Workplace Law 360 - Navigating the Changing Landscape seminar will be held in Winnipeg, Manitoba, on February 20th, 2026;

NOW THEREFORE BE IT RESOLVED THAT Administration does hereby send one representative from Administration;

AND BE IT RESOLVED THAT they be reimbursed as per municipal bylaws.

For: All

Against: None

CARRIED

- 5 . Manitoba Emergency Management Quarterly News Letter - Noted
- 6 . Manitoba Emergency Management Organization Invitation to submit 2025 Wild Fire Season After Action Review - Noted
- 7 . Offer to Purchase for R26300 - In camera
- 8 . Whitemouth Emergency Response Team - Member list update and new member

Moved by Honke and seconded by Stead

7/26 **WHEREAS** the Whitemouth Emergency Response Team has recruited a new Member;

NOW THEREFORE BE IT RESOLVED THAT Amy Kirby added to the Whitemouth Emergency response Team member list;

AND FURTHER BE IT RESOLVED THAT Debbie Sutton be removed from the volunteer member list.

For: All

Against: None

CARRIED

9 . Munisoft invite for 2026 Community Draws - Admin directed to prepare options of qualifying projects to submit.

10 . TAXervice - Renewal of Services for a three-year term ending December 31st, 2028.

Moved by Honke and seconded by Staerk

8/26 **WHEREAS** the Municipal Act requires the municipality to conduct tax recovery proceedings every year;

AND WHEREAS Council for the municipality deems it to be in the Municipality's best interest to hire TAXervice Inc. to manage tax arrears recovery on its behalf;

NOW THEREFORE BE IT RESOLVED that the Rural Municipality of Whitemouth hire TAXervice Inc. to manage tax arrears recovery on the municipality's behalf for a term of 3 (three) years;

AND FURTHER BE IT RESOLVED that the Administrator be and is hereby authorized to sign the TAXervice Inc. engagement letter on behalf of the municipality.

For: All

Against: None

CARRIED

11 . Municipal and Northern Relations – Property Assessment Services date for Tax Impact Meeting 2026

Moved by McDougald and seconded by Honke

9/26 **WHEREAS** Manitoba Property Assessment Services have requested that our Tax Impact Meeting be held on May 27th, 2026, at 1:00

NOW THEREFORE BE IT RESOLVED THAT this date be hereby approved.

For: All

Against: None

CARRIED

Unfinished Business:

1 . Lagoon re: Borrowing By-Laws – Tabled

2 . Waterline South of Elma - Tabled

3 . Zoning By-Law – Tabled to February 2026

4 . Tax Incentive By-law

Moved by Honke and seconded by McDougald

10/26 **WHEREAS** By-Law No. 777/26 is a by-law to create and implement a Tax Incentive Program;

NOW THEREFORE BE IT RESOLVED THAT By-Law No. 777/26 be hereby given first reading.

For: All

Against: None

CARRIED

Moved by Stead and seconded by Honke

11/26 **WHEREAS** By-Law No. 777/26 is a by-law to create and implement a Tax Incentive Program;

NOW THEREFORE BE IT RESOLVED THAT By-Law No. 777/26 be hereby given second reading.

For: All

Against: None

CARRIED

5 . Senior Election Official for 2026 elections - Admin directed to advertise for position.

6 . Whitemouth Reynolds Planning District Dissolution - Tabled

New Business:

- 1 . Municipal Owned Cell Phone Agreement - Admin directed to begin process of adding to Employee Package
- 2 . Administrative Assistant Position - Referred to In Camera
- 3 . Contract Building Inspector Position - Referred to In Camera
- 4 . Full Time Labourer Position - Referred to In Camera

In Camera:

Moved by Stead and seconded by Honke

12/26 **BE IT RESOLVED THAT** Council recess the Regular meeting and go "In Camera" as per Section 152(3) of The Municipal Act to discuss the following item:

Legal/Personnel

NOW THEREFORE BE IT RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act.

For: All Against: None **CARRIED**

Moved by Honke and seconded by Stead

13/26 **BE IT RESOLVED THAT** as per Section 152(4) of The Municipal Act Council does hereby now re-open the meeting to the public.

For: All Against: None **CARRIED**

Communications item 7: Offer to Purchase received for R26300 and rescinded.

New Business item 2: Administrative Assistant Position

Moved by Honke and seconded by Stead

14/26 **WHEREAS** advertisements have been placed, applications received, and interviews held for the position of Administrative Assistant;

NOW THEREFORE BE IT RESOLVED THAT Spencer Thorbourne be hereby selected as the successful applicant;

AND BE IT FURTHER RESOLVED THAT he be paid at the rate of \$21.00 per hour.

For: All Against: None **CARRIED**

New Business item 3: Contract Building Inspector Position

Moved by McDougald and seconded by Staerk

15/26 **WHEREAS** applications have been be advertised, received, and interviews held for the Building Inspector contract position;

AND WHEREAS Council has determined it to be in the municipality's best interest to hire an interim Building Inspector for a 3-month term;

NOW THEREFORE BE IT RESOLVED THAT Richard McKay of Realm Structure Solutions Inc. be hereby selected, with contract services to commence on January 14th, 2026, at the rate of pay to be set at \$45.00 per hour, with a minimum of 16 hours per week;

AND FURTHER BE RESOLVED THAT the contract position be posted March 16th, 2026.

For: All Against: None **CARRIED**

New Business item 4: Full Time Labourer Position

Moved by Honke and seconded by Stead

16/26 **WHEREAS** Council finds it in the best interest of the Municipality to hire a full-time labourer;

NOW THEREFORE BE IT RESOLVED THAT Admin be directed to advertise for the above position as per the Collective Agreement.

For: All Against: None **CARRIED**

Adjournment:

Moved by McDougald and seconded by Staerk

17/26 **BE IT RESOLVED THAT** the regular business has concluded and this meeting does hereby adjourn at 3:50p.m

For: All

Against: None

CARRIED


Reeve


Chief Administrator Officer